

## *Virtual Offices*

A virtual office is an office that has all the amenities of a real office but the client does not actually lease a physical office. The client can use the prestigious address of the building for their business. They are able to legally hang their license. They have a receptionist that can sign for packages and they get their mail forwarded to any address. They get a private local phone line with the receptionist answering the phone in their company name and transferring the phone call to any destination. The client also gets limited use of the conference room if they need to meet with clients.

People who are able to work out of their homes, on the road or even out of state can take advantage of this service. Many professionals that are licensed by the state such as realtors and attorneys are required to hang their license in an office. This satisfies the requirement plus they get the professional appearance of having an office. They can print business cards with a real business address and local phone number. They will also have a receptionist that will answer their calls and forward their mail. If a client came to Contessa Court Executive Suites they would not know that you have a virtual office. The receptionist would notify you that you have a guest and they would wait in the lobby area. When you arrived you could take them to the conference room. You would also have all the amenities of a full office available to you such as access to the copy room, kitchen and on site notary.

Many out of state attorneys also take advantage of this by being able to list a prestigious Las Vegas address on their letterhead and a local phone number that is answered by a receptionist. As a professional you can take advantage of having a large corporate multi state operation and the ability to increase your business for a very limited cost with out any long term commitments.

The virtual office is a perfect solution for the executive that does not need a physical office but would like to establish a professional image. Whether it is for legal reasons such as hanging a license or to increase and offer your services in a growing Las Vegas market, the virtual office is a perfect option. If you don't need the actual office this plan makes a lot of sense. Many clients have also used the virtual office and eventually upgraded to leasing a physical executive suite.

